



Township of Derry Police Department
 620 Clearwater Road, Hershey, PA 17033
 Phone: 717-533-5498 Fax: (717) 533-4857



APPLICATION FOR RETAIL MERCHANTS PERMIT

Ordinance No. 196, Section 5, A: Every person desiring to engage in any transient retail business, soliciting or peddling in the Township of Derry shall first file an application with the police department of the Township of Derry.

Ordinance No. 196, Section 5, B: Every license granted under the provision of this chapter shall be granted on an individual basis to persons engaging in such business and every individual shall be licensed, in his or her name, and the fee hereby imposed shall be applicable as set forth hereinafter. The permit is non-transferrable.

Applications will be accepted Monday through Friday (except holidays) at the Township of Derry Police Department during normal business hours. Applicant must present Photo I.D. **All permit application fees must accompany application. Permit application fees are not refundable and remain the property of the Township of Derry.**

PERMIT FEE \$15.00
ALL ISSUED PERMITS EXPIRE ON THE LAST DAY OF THE MONTH ISSUED.

Normal application processing time is 10 working days

Applicant: _____ Phone: _____

Driver's License Number: _____ State: _____ Date of Birth: _____

Social Security Number: _____ Gender: _____

Home Address: _____ City _____ State _____ Zip _____

Temp Address: _____ City _____ State _____ Zip _____

Employer / Business Name: _____

Employer / Business Address: _____

Supervisor Name _____ Supervisor Phone: _____

Goods / Merchandise to be peddled: _____

Vehicle information: Make _____ Model _____ Color _____

License Plate Number: _____ State: _____

Have you ever been convicted of a Misdemeanor or Felony crime: Yes No

If yes, explain (include location and state): _____

All the above information is required as per the Transient Retail Merchants Ordinance No. 369, of 1993. **Any required information not provided will cause the application to be denied or delayed.**

I verify that all information contained on this application is true and correct and submitted subject to the Pennsylvania Crimes Code, Title 18, Section 4904, relating to unsworn falsification to authorities.

Applicant Signature: _____ Date: _____

FOR POLICE USE ONLY

Date Received: _____ **Received By:** _____

Fee Collected: _____ **Start Date:** _____

Application Number: _____ **Background Conducted By:** _____